

HINTON ST MARY PARISH COUNCIL

Minutes of the Annual General Meeting held at Hinton St Mary Village Hall on Tuesday May 8th 2018 at 7 pm

Present:-

Chairman – Charles Wright (CW)

Councillors – Janet Bolton (JB) , Howard Burbidge (HB), Kevin Jones (KB) Jo Curtis (JC)

Clerk – Vivian Hitchmough (VH)

There were two members of the public.

2018.13 *Apologies Councillor Jane Weston and Councillor Pauline Batstone*

2018.14 *Election of Chairman and Vice Chairman*

<i>Position</i>	<i>Name</i>	<i>Proposed</i>	<i>Seconded</i>
Chairman	Charles Wright	JB	KJ
Vice-Chairman	Janet Bolton	KJ	HB

2018.15 *Officers roles*

<i>Name</i>	<i>Role</i>	
Kevin Jones	Roads, drains, potholes,	
Janet Bolton	Village liaison ,Village Garden	
Howard Burbidge	Finance	
Jo Curtis	Planning	
Charles Wright	Defibrillator monitoring	

2018.16 Minutes of the Annual General Meeting of Tuesday April 25th 2017 were agreed as a true record and duly signed.

2018.17 *Chairman's Report*

The Chairman thanked everyone for supporting the funding and placement of the defibrillator. It has not been used as yet, and another training session for volunteers has been set up. KJ reported that he had recently trained in the use of the defibrillator and the Chairman asked if he could be added to the list of volunteers and KJ agreed.

Councillors continued to regularly report problems with pot holes and drains throughout the year.

There had been no issues with planning through the year.

2018.18 *Annual return and draft accounts for the year to 31.3.2018*

The draft accounts were prepared and reconciliation had been forwarded to Councillors. The internal audit had been completed. The balance at 31.3.2017 was £ 2930.00.

It will be reported that an increase in precept for 2018/19 is a need for speed surveys and indicators for the village roads.

The Annual Return and Governance statement were agreed and duly signed and approved for return. The public will have the opportunity to review the accounts and the dates will be posted on the Notice Board.

Proposed
CW

Seconded
JB

2018.19 *Asset Register and Risk Assessment*

RISK ASSESSMENT	Approved with no changes
Financial and Management Systems	Approved with no changes
Council assets	Approved with the addition of the defibrillator.
Asset Register	Approved with no changes
Annual Governance statement	Approved with no changes
<i>Proposed CW</i>	<i>Seconded JB</i>

The Chairman asked if there were any questions and none were asked.

He closed the meeting at 7.15 pm