

# HINTON ST MARY PARISH COUNCIL

## Minutes of the Annual General Meeting held at Hinton St Mary Village Hall on Tuesday May 7th 2019 at 7 pm

*Present:-*

Janet Bolton (JB) , Kevin Jones (KB) Jo Curtis (JC) Steve Johnson (SJ) and Rob Bartlett (RB)  
Clerk – Vivian Hitchmough (VH)

2019.13                      *Apologies Charles Wright (retired Chairman)*

2019.14                      *Election of Chairman , Vice Chairman and Councillors*

<i>Position</i>	<i>Name</i>	<i>Proposed</i>	<i>Seconded</i>
Chairman	Kevin Jones	JB	JC
Vice-Chairman	Janet Bolton	RB	JC
Councillor	Rob Bartlett	JB	JC
Councillor	Steve Johnson	JB	JC
Councillor	Jo Curtis	JB	SJ

Declaration of Office Forms were duly completed and signed. The Clerk signed as witness.  
These will be forwarded to Dorset Council

2019.15                      *Officers roles*

<i>Name</i>	<i>Role</i>	<i>Agreed</i>
Rob Bartlett	Roads, drains, potholes,	Yes
Janet Bolton	Village liaison ,Village Garden	Yes
Janet Bolton	DAPTC representative	Yes
Jo Curtis	Planning	Yes
Steve Johnson	Defibrillator monitoring	Yes
Kevin Jones and Steve Johnson	SID maintenance and movement	Yes

*Note                      Charles Wright has kindly offered to monitor the defibrillator.*

2019.16                      Minutes of the Annual General Meeting of Tuesday May 8<sup>th</sup> 2018 were agreed as a true record and duly signed.

2019.17                      *Retired Chairman Charles Wright's Report*  
*"There are a number of comments to make about the last year. The Village has not seen any major planning applications. Kevin Jones has kept an eye on the roads and drains, a problem with the drainage near Bartlett's Yard was eventually resolved and minor potholes have been repaired. There have been at least two incidents of fly tipping which were eventually removed. It is*

worth mentioning that anyone can report potholes and tipped rubbish via the Dorset for You website. The complaint is recorded and a reference number will be issued.

Janet Bolton has kept an eye on the millennium garden.. While it is sometimes difficult to get volunteers to help its maintenance the garden is looking good and I understand more work is scheduled in the run up to the 2019 village open gardens.

The village defibrillator (sited on the outside of The White Horse) is available for use. In the event of an emergency dial 999 and ask for ambulance. The South West Ambulance Trust has details of the defibrillator and will issue an access code if needed. I continue to monitor the defibrillator providing monthly reports to SWAT confirming it is in place and available for use.

A major initiative over the past twelve months has been fund raising for a speed indicator device to be sited on the B3092 running through the village. I would like to express my thanks to all the village institutions, businesses and individuals who have supported this initiative. We managed to raise over £3,000 which is fantastic for a village the size of Hinton. The SID is now in place and will be routinely moved from the Marnhull to Stur end of the village. Whilst the device has only been in place for a short period comments to date suggest that drivers are slowing down.

Finally this was my last year as a parish councillor, having spent almost ten years on the council it seems appropriate for some fresh blood. May I take this opportunity of thanking all my fellow councillors and our parish clerk who have made the job a delight. In addition to my leaving, Howard Burbidge has also resigned, at least the average age of the new council will be lower ! For information the new council consists of Janet Bolton, Kevin Jones, Jo Curtis, Robbie Bartlett and Steve Johnson. Our invaluable parish clerk is Vivian Hitchmough.

2019.18 *Annual return and draft accounts for the year to 31.3.2019*

The draft accounts were prepared and reconciliation and copies were given to Councillors. The internal audit had been completed. The balance at 31.3.2019 was £ 3696.00

The Annual Return and Governance statement was agreed and duly signed and approved for return. The public will have the opportunity to review the accounts and the dates will be posted on the Notice Board and on the website

*Proposed*  
KJ

*Seconded*  
JB

2019.19 *Asset Register and Risk Assessment*

RISK ASSESSMENT	Approved with no changes
Financial and Management Systems	Approved with no changes

Council assets	Approved with the addition of the Speed Indicator Device.
Asset Register	Approved with the addition of the SID
Annual Governance statement	Approved with no changes
<i>Proposed KJ</i>	<i>Seconded JC</i>

Disclosable Pecuniary Interest forms were given to councillors for completion with instructions and these will be returned to Dorset Council within two weeks.

He closed the meeting at 7.45 pm

Date of next meeting Tuesday August 20<sup>th</sup> 2019